



?aqam Lands Department

APPLICATION FOR USE OF ?AQAM COMMUNITY LANDS

**Form No. 5-1-01**

**Note the average processing time for complete applications takes approximately 3 months. The requirement of a legal description or environmental assessment will add time to the review process.**

Approved as to form by the ?aqam Lands Department pursuant to the ?aqam Amended Land Code

Signature \_\_\_\_\_

Date \_\_\_\_\_

**ATTENTION APPLICANT:** You must complete two copies of this application form and submit both copies to the ?aqam Lands Department for Council consideration. You may complete one copy and photocopy it but your signature on both copies must be original. Unless you are a member of ?aqam or a government representative, you must also present two pieces of government issued identification at the time you submit this request.

## PART 1: TO BE COMPLETED BY APPLICANT

### I. Applicant's Contact Information

Legal Name of Applicant \_\_\_\_\_

Address \_\_\_\_\_

Telephone (work) \_\_\_\_\_ Telephone (home) \_\_\_\_\_

Name of Applicant's Employer (if applicable) \_\_\_\_\_

Applicant's Occupation \_\_\_\_\_

Applicant's Employer's Address \_\_\_\_\_

#### If Applicant is a Corporation

Legal Name of Corporation \_\_\_\_\_

Names of all Directors \_\_\_\_\_

#### If Applicant is a Partnership

Legal Name of a Partnership \_\_\_\_\_

Names of all Partners, and their status as general or limited partners \_\_\_\_\_

#### If Applicant is a Society

Legal Name of the Society \_\_\_\_\_

Names of Directors \_\_\_\_\_

#### If Applicant is a First Nation, Band or Tribal Council

Legal Name of First Nation, Band or Tribal Council \_\_\_\_\_  
**If Applicant is the Government of Canada, a Province, Municipality or Other Local Government**

Name of Government Ministry and Minister \_\_\_\_\_

Name of Government Department \_\_\_\_\_

**II. Project Description**

Project Name:

Describe the general nature of the project and rationale:

Project Overview:

Size of project:

Describe the major components and ancillary activities associated with all phases of the project (e.g. construction, operations, decommissioning):

Description of utilities and infrastructure requirements (new facility, modification to existing facility)

Emissions/Discharge: describe expected emissions, discharges, wastes etc.

**Details of Land Requested for Use**

Name of Reserve \_\_\_\_\_

**Legal Description(s)** Referencing Either A Registered or Official Plan (*\*A legal description will be required if this application*

is being made by a person who is not a member for either a lease or licence with a proposed duration of more than ten (10) years, or by any person making an application for an easement)

You **MUST** attach to this application a sketch of the land being requested for use. A "sketch" means a scaled drawing that shows: (a) the proposed licence/permit/easement/etc area, including the distance of the area in width, length and area, (b) the location of any existing and proposed buildings or structures, including the distance between buildings or structures and the distance from lot lines, (c) proposed and existing landscaping and fencing, (d) the location of any watercourses and the distance between watercourses and any existing or proposed buildings or structures, and (e) existing and proposed parking areas, loading spaces and driveways:

Yes, sketch attached       No, sketch not attached

List of Known Encumbrances on the Land Requested for Use

**Type of Land Use Requested (select all that apply)**

- Licence (min. 2yrs duration)                       Permit (max. 5yrs duration, unless you are a member)
- Lease     Easement
- Right of Way     Other: Specify \_\_\_\_\_

Proposed Commencement Date: \_\_\_\_\_

Proposed Termination Date: \_\_\_\_\_

**Proposed Purpose of Land Use:**

- Commercial                                       Agriculture                                       Aquaculture
- Community                                       Transportation                                       Communications
- Utilities                                       Residential                                       Industrial

Other/Comments \_\_\_\_\_

**Provide a Summary of All Potential Environmental and Resource Impacts (Describe the effects of the proposed land use on the land, water, flora and fauna. Use additional pages if necessary)**

**Applicant's Signature**

I am the person named as the applicant in Part 1 of this application. I have provided all information contained in Part 1 of this application and I affirm that such information is, to the best of my knowledge, true and correct.

APPLICATION DATE

Y	M	D
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\_\_\_\_\_  
**Signature of Applicant**

**PART 2: TO BE COMPLETED BY THE LANDS DEPARTMENT**

**Receipt of Application**

Date Received: \_\_\_\_\_ Time Received: \_\_\_\_\_

Received By: \_\_\_\_\_

**Verification of applicant's identity:**

I personally know the person named in this application. The person named in this application appeared before me and I verify that he / she is the person whose name appears on this application form.

**OR**

\_\_\_\_\_ is an employee or Council member of ᑭᐱᑦᐱᐱᐱ who personally knows the person named in this application. The person named in this application appeared before \_\_\_\_\_, who has verified that he / she is the person whose name appears on this application form.

**OR**

I have viewed two pieces of the applicant's government issued identification as follows (document identification numbers, photocopy identification and attach to this application):

Status Card Number: \_\_\_\_\_

Drivers Licence Type and Number: \_\_\_\_\_

Provincial Identification (incl. Number): \_\_\_\_\_

Passport (incl. Number): \_\_\_\_\_

Other (specify): \_\_\_\_\_

**Are the lands being requested for use ᑭᐱᑦᐱᐱᐱ community lands?**

Yes  No

**Is a Legal Description Required?**

Yes  No

**Legal Description(s) of Affected ᑭᐱᑦᐱᐱᐱ Lands (Attach Copy of Plan and/or NRCAN Letter of Description of Land)**

CLSR \_\_\_\_\_ Plan No. \_\_\_\_\_ Lot No. \_\_\_\_\_

CLSR \_\_\_\_\_ Plan No. \_\_\_\_\_ Lot No. \_\_\_\_\_

CLSR \_\_\_\_\_ Plan No. \_\_\_\_\_ Lot No. \_\_\_\_\_

**List known encumbrances on the lands being requested for use, attach relevant documentation and assess whether any identified encumbrances are consistent with the proposed use:**

Encumbrance Type \_\_\_\_\_ ILRS / FNLR No. \_\_\_\_\_

Encumbrance Type \_\_\_\_\_ ILRS / FNLR No. \_\_\_\_\_

Encumbrance Type \_\_\_\_\_ ILRS / FNLR No. \_\_\_\_\_

**List the specific sections or parts of ᑭᐱᑦᐱᐱᐱ laws, by-laws and policies that apply to the application, as follows:**

- [ ] *ᑲᓱᓴᓄᓄ Land Code*, Section(s): \_\_\_\_\_
- [ ] *ᑲᓱᓴᓄᓄ Environmental Management Plan*, Section(s): \_\_\_\_\_
- [ ] *ᑲᓱᓴᓄᓄ Community Land Use Plan, 2016*, Section(s): \_\_\_\_\_
- [ ] *ᑲᓱᓴᓄᓄ Land Management Manual Policy*\_\_\_\_\_
- [ ] Strategic Plan \_\_\_\_\_
- [ ] Other (identify): \_\_\_\_\_

**Does the applicant’s proposed use of the lands being requested for use require an environmental review or assessment based on Policy 8 of the Lands Management Manual?**

- [ ] Yes    [ ] No

**List details of any known environmental or contamination concerns with regard to granting the requested use to the applicant:**

**Do the lands being requested for use contain a cultural heritage site as designated in a *ᑲᓱᓴᓄᓄ Community Land Use Plan, 2016*?**

- [ ] Yes    [ ] No

If yes, explain:

**Are there any development plans that may be impacted by the granting of the lands being requested for use to the applicant?**

- [ ] Yes    [ ] No

If yes, explain:

**Site Visit:**

Description of Site (General Location, Proximity to Water Frontage, River, etc.)

Topography (Soil, Ground Cover, Flood Plains, etc.)

Access to Public Road

Distance to Nearest Community

**Available Services**

Water	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Sewer	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Power	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Natural Gas	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Telephone	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Garbage collection	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Other	<input type="checkbox"/> Yes	<input type="checkbox"/> No			

(specify) \_\_\_\_\_

Present Use

Comments

**Opinion of Lands Department**

I, \_\_\_\_\_, am a current employee of the ?aqam Lands Department and my position title is \_\_\_\_\_.

I have personally verified all information contained in Part 2 of this application.

I affirm that all information contained in Part 2 of this application is, to the best of my knowledge, true and correct.

I have searched the Indian Lands Registry, First Nation Lands Registry and ?aqam Lands Department records relating to the parcels affected by this transaction.

I have conducted a site visit of the ?aqam lands being proposed for use in this application.

According to these records, the proposed transaction (*tick applicable box*):

- will not cause a conflict with existing registered interests; or
- will cause a conflict with existing registered interests as identified herein.

DECLARATION DATE

Y	M	D
YYYY	MM	DD

\_\_\_\_\_  
**[Name of Lands Department Representative]**

### PART 3: TO BE COMPLETED BY THE LANDS COMMITTEE

#### Recommendation of the Lands Committee:

I, \_\_\_\_\_, am the current chair of the ᑭᓄᓐ Lands Committee.

On the \_\_\_\_ day of \_\_\_\_\_, 20\_\_, the Lands Committee reviewed this application and determined that:

the Lands Committee is in favour of Council pursuing the grant of this requested use of ᑭᓄᓐ lands;

**OR**

for the following reasons, the Lands Committee is not in favour of Council pursuing the grant of this requested use of ᑭᓄᓐ lands:

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#### Signature of Lands Committee Chair:

DATE OF LANDS  
COMMITTEE REVIEW

Y	M	D
YYYY	MM	DD

\_\_\_\_\_  
Signature Line

### PART 4: TO BE COMPLETED BY COUNCIL

#### Decision of Council:

On the \_\_\_\_ day of \_\_\_\_\_, 20\_\_, the Council reviewed this application and passed a Band Council Resolution setting out our decision on whether to grant this use of ᑭᓄᓐ lands.

The Band Council Resolution is attached to this application:

Yes  No

### PART 5: TO BE COMPLETED BY LANDS DEPARTMENT

**Condition 1:** \_\_\_\_\_

Type of documentation required: \_\_\_\_\_

Lands Department Progress Monitoring Schedule: \_\_\_\_\_

Documentation Deadline: \_\_\_\_\_

Documentation received by \_\_\_\_\_ on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_

Documentation not received by required date

**Condition 2:** \_\_\_\_\_

Type of documentation required: \_\_\_\_\_

Lands Department Progress Monitoring Schedule: \_\_\_\_\_

Documentation Deadline: \_\_\_\_\_

Documentation received by \_\_\_\_\_ on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Documentation not received by required date

Documentation not received by required date

**Condition 3:** \_\_\_\_\_

Type of documentation required: \_\_\_\_\_

Lands Department Progress Monitoring Schedule: \_\_\_\_\_

Documentation Deadline: \_\_\_\_\_

Documentation received by \_\_\_\_\_ on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Documentation not received by required date

**Condition 4:** \_\_\_\_\_

Type of documentation required: \_\_\_\_\_

Lands Department Progress Monitoring Schedule: \_\_\_\_\_

Documentation Deadline: \_\_\_\_\_

Documentation received by \_\_\_\_\_ on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Documentation not received by required date



**Signature of Lands Department:**

I, \_\_\_\_\_, am a current employee of the ʔaᑭam Lands Department and my position title is \_\_\_\_\_.

I have personally verified all information contained in Part 5 of this application.

I affirm that all information contained in Part 5 of this application is, to the best of my knowledge, true and correct.

DATE OF LANDS  
DEPARTMENT REVIEW

Y	M	D
YYYY	MM	DD

\_\_\_\_\_  
**Signature Line**