

## **Housing Committee**

### Invitation for Expression of Interest

#### **Role of the Committee**

It shall be the responsibility of the Housing Committee to:

- Ensuring accessibility of the committee and its operations to members of the community;
- Drafting housing policies and making housing policy recommendations to Chief in Council regarding all aspects of the administration of the First Nation's housing portfolio, including new construction, maintenance, rental units, repairs, tenant selection, and so on;
- Keeping informed about the programs and projects being undertaken within the community and actively participate in housing project engagement meetings.
- Reviewing and making changes (or making recommendations for changes) to housing policies as needed.

#### **Housing Committee Members Responsible for:**

- Attending all housing committee meetings;
- Monitoring housing projects and programs;
- Maintaining contact with members of the community in order to be up-to-date on the general needs and concerns of Band members in relation to housing and housing programs;
- Making recommendations to Chief in Council regarding housing policies and programs;
- Keeping up-to-date on relevant codes, policies and bylaws and building technologies.

#### **Composition**

The Housing Committee shall be composed of:

- One member of Council appointed by Council: and
- Four members appointed by Council

#### **Eligibility**

- Eligible voter of ?aqam.
- Be a good character, credibility, reputation and in good standing with the ?aqam community and administration.

#### **Exclusions**

- A person convicted of an offence by way of indictment or felony conviction within five (5) years prior to the date of the appointment.
- Any person convicted of corrupt practice in connection with an election, including accepting a bribe, dishonesty, or wrongful conduct.

#### **Term**

Appointed members shall sit on the committee for a maximum of two (2) years, but they are not precluded from being appointed for further terms. In some cases, the Housing Committee may need to fill a vacancy. If this is the case, the vacancy will be filled for the remaining length of the original appointment.



### **Meetings**

Regularly scheduled meeting of the Housing Committee will typically be held once a month and as needed.

### **Honoraria**

Honoraria will be made available to the Housing Committee members at the rates set out in ?aqam policy.

### **Deadline for Application**

November 30, 2021 at NOON, MST. Late applications will NOT be considered.

### **Selection**

Housing Committee applications will be reviewed by Chief and Council as soon as practical following the deadline. Chief and Council will then appoint members to the Committee from the applicant pool. All applicants will be notified once the selection process has concluded.

**The Housing Committee Application forms are included or you can pick up additional printed sets at the Band Office Front Desk or contact:** Alicia Phillips, Operations Project Coordinator & Housing Manager |250-426-5717 ext. 3580 |aphillips@aqam.net



Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Alternate Phone: \_\_\_\_\_

Availability: \_\_\_\_\_

Day Meetings

Evening Meetings

I am willing to undergo a Criminal Record Check

I certify that I meet eligible requirements

I have included my Expression of Interest Summary page

